

The Evan Cornish Foundation

General Terms and Conditions

Before making any application for financial support please read the following General Terms and Conditions as your acceptance of these terms, together with any particular conditions which may apply to you/your organisation/project, will be required before we proceed to provide any support.

1. Any support we provide will be offered in writing for your formal acceptance in writing. You should not act upon any understanding that funding is granted until you have formally accepted our grant offer by signing our Grant Acceptance. Until that time, we will be under no obligation to make any contribution to you or your project.
2. Any changes to the project will only be allowed with our written agreement. Notification of any change to your project must be made to us as soon as possible, even if the grant is not yet drawn down.
3. You are required to ask for the Foundation's agreement if you wish to publicise our support in any information relating to your organisation or project. We reserve the right to withhold agreement. Unless you specifically request of us otherwise, we may include reference to our support of your organisation on our website and in our Annual Report.
4. Your 12 Month Progress Report:
 - a. must be completed on the prescribed pro forma in accordance with the reporting deadlines stated in your Grant Offer.
 - b. We will also contact you after six months to ensure the project is progressing as planned.
 - c. Progress Reports should be sent via email.
 - d. Accurate and comprehensive financial records related to our funding must be included in all reports.
5. If requested by the Foundation, you agree to a Trustee visit to the project/organisation. All reapplicants must agree to a Trustee visit if submitting a further application.
6. Should any part of the grant not be required and/or utilised within agreed timescales you must notify us. We reserve the right to request that any such funds are refunded to us and you agree to make repayment upon receipt of our request.
7. We reserve the right to withhold a grant or part of a grant or require repayment if:
 - a. the work undertaken is not the work for which the grant was approved (unless we have been informed and approved the change);
 - b. we find that any false information has supplied to us
 - c. your organisation becomes insolvent or goes in to administration, receivership or liquidation to the extent of any part of the grant which has not already been spent on its intended purpose

8. We reserve the right to share the information you provide to us with other relevant parties, for example The Charities Commission, where we consider this to be appropriate.
9. For security purposes we will require documentary evidence of bank account details prior to releasing any award.

We may, on occasions, add additional conditions specific to an individual grant where, in our opinion, the particular circumstances warrant these additions.